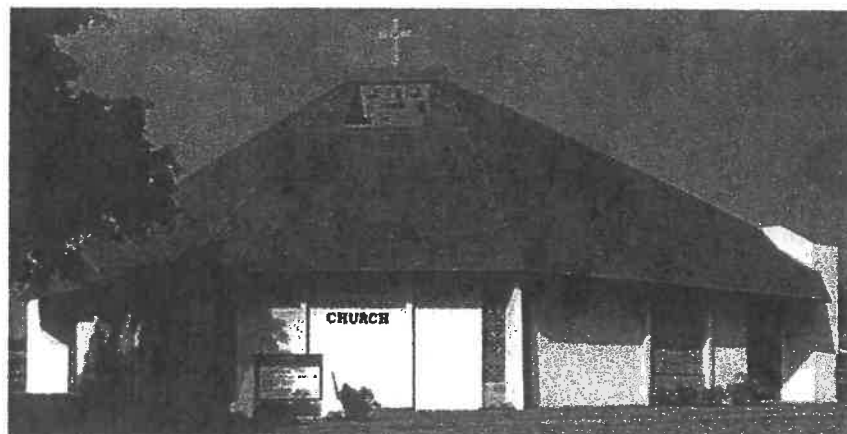


# Saint Bernard Catholic Church

8279 Sunset Strip, Sunrise, FL 33322

## Religious Education Registration Package 2018-2019





# Saint Bernard Catholic Church

8279 Sunset Strip, Sunrise, FL 33322  
CCD Phone 786-505-4CCD or 786-505-4223  
Parish Office Phone: 954-741-7800  
E-mail: saintbernardccd@gmail.com

## 2018-2019 Religious Education Registration Package

Welcome to the 2018-2019 Religious Education Program! We welcome all children in grades Kinder through High School into the CCD program. Preparation for Sacraments formally begins in the first grade and continuous enrollment is recommended. We have a limit in class sizes, so classes will be filled as completed registrations are received. This means all necessary documents are to be attached and turned in no later than September 4, 2018.

**Classes begin September 16, 2018. Classes are from 10:30am-1pm (Mass included)**

### REGISTRATIONS ARE TO BE DROPPED OFF IN PERSON only TO MRS. MARTINEZ ON THE FOLLOWING DATES:

- Tuesday, August 7, 2018 from 6:30pm-8:00pm
- Thursday, August 16, 2018 from 6:30pm-8:00pm
- Saturday, August 25, 2018 from 9:30am-12:00pm
- Sunday, August 26, 2018 from 10:00am-2:00pm
- Tuesday, September 4, 2018 from 6:30pm-8:00pm
- Saturday, September 8, 2018 from 4:00pm-6:30pm
- Sunday, September 9, 2018 8:00 am-2:00pm \* **Last day to accept registrations**

### PLEASE VERIFY THE FOLLOWING IS INCLUDED WITH YOUR REGISTRATION PACKAGE:

- Completed Family Information Form (One form per family)**
- Completed Student Information Form (One form per child)**
- Completed Acknowledgment Form (One form per family)**
- Parent Parish Covenant Form (One form per family)**
- Copy of Birth Certificate (per child)**
- Copy of Baptismal Certificate (per child) \*\*  *Check here if your child has NOT been Baptized*\*\***
- Copy of Reconciliation Certificate (for 2nd year Confirmation students only)**
- Copy of 1st Communion Certificate (for 2nd year Confirmation students only)**
- Tuition Form (One form per family)**
- Registration Deposit\* A minimum deposit of \$50.00 is required to place student(s) in class. \***

**\*Tuition includes a \$25.00 non-refundable registration fee.** Payment plans are available upon request for the remainder amount of the tuition.

- Parents NEED to attend the Noon Family Mass EVERY Sunday with their Child(ren) \*\*\*Mandatory\*\*\***



# FAMILY INFORMATION FORM

(One per family only)

Family Last Name: \_\_\_\_\_ Parish Envelope ID#: \_\_\_\_\_ Active Member?  Yes  No

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: FL Zip" \_\_\_\_\_

Home PH: \_\_\_\_\_ Salutation:  Mr. & Mrs.  Mrs.  Mr.  Miss  Other: \_\_\_\_\_

Email Address: \_\_\_\_\_

**\*\*\*IMPORTANT\*\*\* All reminders, child's progress in class, important dates, emergency cancelation of class & any other notifications are sent via email ONLY! It is essential that we have an email in order to communicate with the parents/guardians of the child. If we do not have an email on file it will be YOUR responsibility to ask the Parish Catechist Minister of all of the above information.**

Mother's Last (Maiden) Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Cell PH: \_\_\_\_\_ Occupation: \_\_\_\_\_

Religion: \_\_\_\_\_ Marital Status:  Single  Married  Divorced  Widowed

**\*\*\* If NOT Catholic, you MUST include a notarized letter stating that you authorize you child(ren) to be raised in the Catholic Faith\*\*\***

Father's Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Cell PH: \_\_\_\_\_ Occupation: \_\_\_\_\_

Religion: \_\_\_\_\_ Marital Status:  Single  Married  Divorced  Widowed

**\*\*\* If NOT Catholic, you MUST include a notarized letter stating that you authorize you child(ren) to be raised in the Catholic Faith\*\*\***

**THE SECTION BELOW IS TO BE COMPLETED IF NO PARENT IS PRESENT AND YOU HAVE FULL LEGAL CUSTODY OF THE CHILD(REN).**

**A COPY OF COURT CUSTODY PAPERS IS REQUIRED AND NEEDS TO BE ATTACHED TO THIS PAGE.**

***If you are grandparents/Other/legal guardian filling out this form because YOU are enrolling the child in CCD classes then I will need a notarized letter from the parent(s) stating they give you the permission to enroll their child(ren) in Catholic Religious Education Classes.***

Guardian Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Cell PH: \_\_\_\_\_ Occupation: \_\_\_\_\_

Religion: \_\_\_\_\_ Marital Status:  Single  Married  Divorced  Widowed

I am interested in being considered for:  Teacher (1 year commitment & 30% off tuition)  Teacher's Aide (10% off tuition)

I am interested in volunteering for our Annual Christmas Play (Decorating, set building, obtaining donations, etc.)

I am interested in volunteering in the Communion or Confirmation Retreats. (Saturdays 1/2 day)

I am interested in furthering my Faith by attending Apologetics classes (Information will be emailed to you on the dates)

I have not completed ALL or ANY of MY Sacraments and will like to do so this year (Adult Registration Form will be emailed to you)

**\*Father Vega is the teacher of the Adults Religious Education Classes that are held one day out of the week at nights from starting in September 2018 through March 2019 from 7-9pm. (Official date not known yet, please call Office)**

# **PLEASE READ**

**The following 3 pages are the student form. Fill ONE per child. If you only have one child then cross off (X) forms #2 and #3. If you have two children then cross off (X) form #3.**



# STUDENT INFORMATION FORM

(One per child)

Child #1

Student Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Last Name) (First Name) (Month) (Day) (Year)

Family Last Name : (if different) \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Gender: \_\_\_Female \_\_\_Male Age: \_\_\_\_\_ School Grade 2018-2019: \_\_\_\_\_ Name of School: \_\_\_\_\_

Special Needs: \_\_\_\_\_

Allergies: \_\_\_\_\_

Health Concerns/Actions to be taken: \_\_\_\_\_

\*\*\*Do you authorize your child to walk out of class on their own, without parent picking them up from their classroom?

\_\_\_No \_\_\_Yes Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please note that if you marked YES above, you need to also sign above. Note that you are responsible for what happens to your child after they leave class and that you DO NOT hold St. Bernard, the teachers, staff, and volunteers responsible.*

**A copy of your child's Birth Certificate is mandatory and needs to be attached to this page PRIOR to classes starting.**

\_\_\_ I have attached a copy of my child's Birth Certificate

**A Copy of Sacramental Certificates is also required with registration prior to classes starting.**

**Baptism** \_\_\_ Yes \_\_\_ No \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Church Name) (Month) (Day) (Year)

**Baptized Roman Catholic?** \_\_\_ Yes \_\_\_ No

**Reconciliation** \_\_\_ Yes \_\_\_ No \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Church Name) (Month) (Day) (Year)

**1st Communion** \_\_\_ Yes \_\_\_ No \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Church Name) (Month) (Day) (Year)

**PLEASE SUBMIT CERTIFICATE COPIES OF BIRTH, BAPTISM, RECONCILIATION AND/OR FIRST COMMUNION**

## FOR OFFICE USE ONLY

\_\_\_ Birth Certificate Attached

\_\_\_ Baptism Certificate Attached

\_\_\_ Reconciliation Certificate Attached

\_\_\_ Communion Certificate Attached

Classroom #: \_\_\_\_\_ Teacher: \_\_\_\_\_

Other: \_\_\_\_\_



# STUDENT INFORMATION FORM

(One per child)

Child #2

Student Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Last Name) (First Name) (Month) (Day) (Year)

Family Last Name : (if different) \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Gender: \_\_\_ Female \_\_\_ Male Age: \_\_\_\_\_ School Grade 2018-2019: \_\_\_\_\_ Name of School: \_\_\_\_\_

Special Needs: \_\_\_\_\_

Allergies: \_\_\_\_\_

Health Concerns/Actions to be taken: \_\_\_\_\_

\*\*\*Do you authorize your child to walk out of class on their own, without parent picking them up from their classroom?

\_\_\_ No \_\_\_ Yes Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please note that if you marked YES above, you need to also sign above. Note that you are responsible for what happens to your child after they leave class and that you DO NOT hold St. Bernard, the teachers, staff, and volunteers responsible.*

**A copy of your child's Birth Certificate is mandatory and needs to be attached to this page PRIOR to classes starting.**

\_\_\_ I have attached a copy of my child's Birth Certificate

**A Copy of Sacramental Certificates is also required with registration prior to classes starting.**

**Baptism** \_\_\_ Yes \_\_\_ No \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Church Name) (Month) (Day) (Year)

**Baptized Roman Catholic?** \_\_\_ Yes \_\_\_ No

**Reconciliation** \_\_\_ Yes \_\_\_ No \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Church Name) (Month) (Day) (Year)

**1st Communion** \_\_\_ Yes \_\_\_ No \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Church Name) (Month) (Day) (Year)

**PLEASE SUBMIT CERTIFICATE COPIES OF BIRTH, BAPTISM, RECONCILIATION AND/OR FIRST COMMUNION**

## FOR OFFICE USE ONLY

\_\_\_ Birth Certificate Attached

\_\_\_ Baptism Certificate Attached

\_\_\_ Reconciliation Certificate Attached

\_\_\_ Communion Certificate Attached

Classroom #: \_\_\_\_\_ Teacher: \_\_\_\_\_

Other: \_\_\_\_\_



# STUDENT INFORMATION FORM

(One per child)

Child #3

Student Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Last Name) (First Name) (Month) (Day) (Year)

Family Last Name : (if different) \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Gender: \_\_\_ Female \_\_\_ Male Age: \_\_\_\_\_ School Grade 2018-2019: \_\_\_\_\_ Name of School: \_\_\_\_\_

Special Needs: \_\_\_\_\_

Allergies: \_\_\_\_\_

Health Concerns/Actions to be taken: \_\_\_\_\_

\*\*\*Do you authorize your child to walk out of class on their own, without parent picking them up from their classroom?

\_\_\_ No \_\_\_ Yes Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please note that if you marked YES above, you need to also sign above. Note that you are responsible for what happens to your child after they leave class and that you DO NOT hold St. Bernard, the teachers, staff, and volunteers responsible.*

**A copy of your child's Birth Certificate is mandatory and needs to be attached to this page PRIOR to classes starting.**

\_\_\_ I have attached a copy of my child's Birth Certificate

**A Copy of Sacramental Certificates is also required with registration prior to classes starting.**

**Baptism** \_\_\_ Yes \_\_\_ No \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Church Name) (Month) (Day) (Year)

**Baptized Roman Catholic?** \_\_\_ Yes \_\_\_ No

**Reconciliation** \_\_\_ Yes \_\_\_ No \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Church Name) (Month) (Day) (Year)

**1st Communion** \_\_\_ Yes \_\_\_ No \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Church Name) (Month) (Day) (Year)

**PLEASE SUBMIT CERTIFICATE COPIES OF BIRTH, BAPTISM, RECONCILIATION AND/OR FIRST COMMUNION**

## FOR OFFICE USE ONLY

\_\_\_ Birth Certificate Attached

\_\_\_ Baptism Certificate Attached

\_\_\_ Reconciliation Certificate Attached

\_\_\_ Communion Certificate Attached

Classroom #: \_\_\_\_\_ Teacher: \_\_\_\_\_

Other: \_\_\_\_\_

**PLEASE READ &**  
**SIGN ALL FORMS**

**Your registration will NOT  
be accepted if the  
following forms  
aren't signed.**

**Thank You!**





# ACKNOWLEDGEMENT FORM

(One per family only)

## MASS ATTENDANCE & PICK-UP

By enrolling your child in St. Bernard's Religious Education program, you are expected to participate with your child in weekly Mass. Classes do not substitute for the Sunday Liturgy - nothing does. The commitment to attend Mass and attend Holy days of obligation is especially important in the years in which your child is preparing to receive a sacrament.

If you cannot make the 12:00 PM Mass WITH YOUR CHILD, there are other Masses that are available for you to attend here at St. Bernard or our neighboring parishes. We have the FAITH that as a parent you are being the example and **will be** attending weekly Mass. If you cannot make the 12:00 PM Mass here at St. Bernard, we ask that you pick-up your child after the noon Mass no later than 1:05 PM from INSIDE THE CHURCH. It is YOUR responsibility as a parent. If by 1:00 PM you have not picked up your child from INSIDE THE CHURCH you will be given a warning. If three warnings within the school year are given due to this issue you run the risk of having you child dropped from the program. Remember if someone other than the parents is picking up your child, identification is required and their names have to be on this form to pick them up.

**NO EXCEPTIONS WILL BE MADE FOR THE SAFETY OF YOUR CHILD.**

## AUTHORIZED PICK-UP/EMERGENCY CONTACT

The following people (other than the parents/guardian) HAVE permission to pick-up my child(ren) from their classroom. Please understand that this is for the safety of all the children. *(Not Applicable if you authorized your child(ren) to walk out on their own)*

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relation: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relation: \_\_\_\_\_

PEOPLE **NOT** AUTHORIZED TO PICK-UP YOUR CHILD(REN) Name: \_\_\_\_\_

## EXCUSED AND NON-EXCUSED ABSENCES

It is important the you report your child(rens) absences by e-mailing: [saintbernardccd@gmail.com](mailto:saintbernardccd@gmail.com) texting or calling the CCD department at the following number: 786-505-4223 and leaving a message. Any child who is absent 3 times will be given a warning. If 6 classes during the course year are missed, one-fourth of the course content will be missed and therefore will have to repeat for next year. If you have special circumstances please communicate them to Mrs. Alejandra Martinez. There are options for those who seek them, but communication is key. This also applies to Mass Attendance. (This information can be found in the Religious Education Handbook for your references.)

NOTE: Students are allowed to bring their own snacks and juice boxes. At times, teachers like to bring in a snack to share for a special milestone or achievement. Snacks or food is also given during special celebrations and/or occasions. Do you authorize your child(ren) to share in the festivities? (If they are allergic to anything, please select NO. We do not want to run the risk of giving your child(ren) something that can harm them. \_\_\_ No \_\_\_ Yes

**I acknowledge that I have read all of the above. I, as the parent/guardian AND my child(ren) abide by the information stated on this form.**

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_



---

## **PARENT PARISH COVENANT FORM**

*(One per family only)*

---

The Catholic Church takes most seriously the role parents play in the education and formation of their children in the ways of the faith. The Second Vatican Council addressed the role of parents in documents such as, The Decree on the Apostolate of Lay People #11 where we read that parents “are the first to pass on the faith to their children and to educate them in it. By word and example they form them.” The Church again reiterates this idea in another Council document, The Declaration on Christian Education # 3 which states, “Since parents have given children their life, they are bound by the most serious obligation to educate their offspring and therefore must be recognized as the primary and principal educators.” This is why in the Code of Canon Law # 226 we read, “Because they have given life to their children, parents have a most serious obligation and enjoy the right to educate them; therefore Christian parents are especially to care for the Christian education of their children according to the teaching handed on by the Church.” And in Canon # 774.2 we read, “Parents above others are obliged to form their children in the faith and practice of the Christian life by word and example.” And so, when you presented your child for Baptism, the priest read from the Rite of Baptism, “You are accepting the responsibility of training him (her) in the practice of the faith. It will be your duty to bring him (her) up to keep God’s commandments as Christ taught us.” Simply put, children first learn the practice of the Catholic faith at home by the example of their parents. At the appropriate time the Church teaches that the parish should assist the parents by providing a more formal catechetical program that helps to educate and form their children in the Catholic Faith. Canons # 773 – 777 state that it is the responsibility of the pastor to oversee the catechesis and faith formation of his parishioners. It is also his responsibility to make sure those children and adults are properly prepared for reception of the sacraments.

*In no way does the Church envision that the parish is to take over the role of parents and become the primary teacher of children in the ways of faith. In other words, the parents must continue to practice the faith in word and deed. Minimally, practicing the faith means to faithfully attend Mass each Sunday and on Holy days and not to live a life that is contrary to the teachings of the Church. Our Religious Education program exists to support and enhance what the parents do in their role as mentioned above. However, when the parents fail to do this, the partnership that should exist between the parish and the parents breaks down. The children are then taught two sets of standards, one by the parish and the other by the parents. Not only is this unfair to the children but confusing and abusive to the moral and spiritual development of the child. In no way should a parish be partner to this unfortunate situation, either through the Religious Education program. Therefore, parents who enroll their children here at St. Bernard’s Religious Education Program are required to sign an affidavit stating that they intend to practice the Catholic faith by regularly attending Mass at St. Bernard, with their child, each Sunday and Holy days and that they will live a life in accord with the teachings of the Catholic Church.*

Parents who fail to fulfill this faith responsibility will delay their children’s Sacramental Preparation. The parish cannot fulfill its responsibility alone but only in partnership with the parents. All students enrolled in the CCD program must attend Mass every Sunday at 12pm or Saturday evening at 5pm and on every Holy Day of Obligation. Mass attendance will be monitored using weekly children’s envelopes (handed out through the Religious Education Department). The first box will be provided to you, per child. If you lose that first box of envelopes, you will be required to purchase one for \$4.99 per box. (That is the cost we buy it for.)

***\*\*\*By signing this form you are acknowledging that you read the front portion of this form from beginning to end and YOU the parent/guardian are responsible for any delays in your child’s Sacramental preparation by not attending Mass as stated on the form AND that you are acknowledging receipt of the weekly Mass envelopes per each child enrolled in the Religious Education Program. If you need a replacement box it will be at a cost of \$4.99 per box PER CHILD.***

\_\_\_\_\_  
Parent/Guardian Name Signature

\_\_\_\_\_  
Date

## **INCLUDE THE FOLLOWING:**

**Along with your COMPLETED Registration, a \$50 Deposit that goes towards the balance of your registration is required. Please note that your deposit is NOT refundable and the remaining balance is needed by the first day of class! If you require a payment plan, please talk to me so we can set you up with a form of withdrawal for post dated checks.**

**This past year a third of tuition for registration was NOT paid and this makes our Religious Education Department lose a lot of money. The cost of tuition goes towards the books the students use and any supplies our teacher volunteers need.**

**Thank You for your understanding!**



# TUITION FORM

(One per family only)

**Tuition and Fees:** (Cash or Check made payable to St. Bernard)

\_\_\_ \$125 for ONE child

\_\_\_ \$200 for TWO children

\_\_\_ \$275 for THREE OR MORE children

**If you are enrolling your child for 2nd year Holy Communion or 2nd year Confirmation please see extra fees below:**

\_\_\_ \$25 for Holy Communion Retreat (per child)

\_\_\_ \$40 for Confirmation Retreat and extra materials(per child)

**\*\*\* If you are NOT a registered & contributing member of St. Bernard there is a \$50.00 increase in tuition\*\*\***

\_\_\_ Yes I am registered! My Parish Envelope ID# is: \_\_\_\_\_

\_\_\_ No, I am not a registered member. (An additional \$50.00 will be added to your tuition fees)

## **FOR OFFICE USE ONLY AFTER MEETING WITH PARENT/GUARDIAN**

Number of Students enrolled: \_\_\_\_\_

Tuition Cost: \$ \_\_\_\_\_ Sacrament Fee Cost: \$ \_\_\_\_\_ = Total Cost: \$ \_\_\_\_\_

\$50.00 Deposit paid on \_\_\_\_\_ By \_\_\_ Cash or \_\_\_ Check # \_\_\_\_\_

**BALANCE DUE: \$ \_\_\_\_\_**

**PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_**

## **FOR OFFICE USE ONLY** **PAYMENT PLAN**

Balance \$ \_\_\_\_\_ Paid \$ \_\_\_\_\_ on date: \_\_\_\_\_ = New Balance \$ \_\_\_\_\_

Balance \$ \_\_\_\_\_ Paid \$ \_\_\_\_\_ on date: \_\_\_\_\_ = New Balance \$ \_\_\_\_\_

Balance \$ \_\_\_\_\_ Paid \$ \_\_\_\_\_ on date: \_\_\_\_\_ = New Balance \$ \_\_\_\_\_

Balance \$ \_\_\_\_\_ Paid \$ \_\_\_\_\_ on date: \_\_\_\_\_ = New Balance \$ \_\_\_\_\_

Balance \$ \_\_\_\_\_ Paid \$ \_\_\_\_\_ on date: \_\_\_\_\_ = New Balance \$ \_\_\_\_\_

**IF MAKING A (5 INSTALLMENTS) PAYMENT PLAN AFTER INITIAL DEPOSIT. NOTE THAT TUITION NEEDS TO BE PAID IN FULL BY MARCH 3, 2019 IN ORDER TO AVOID A \$25.00 PENALTY FEE.**

# **PLEASE READ**

**Your registration will NOT  
be accepted without a  
copy of your child(ren)s  
needed documents.**

Birth Certificate

Baptismal Certificate

Communion Certificate *(if applicable)*